**PHCC Research Budget Submission Sheet**

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| --- | --- | --- | --- | --- |
| **Research Title** |  | | |  |
| **Name of LPI** |  | | |
| **IRB/RSC Ref No.** | **Buhooth-D-yy-0000** | **IRB/RSC Approval date** | **dd/mm/YYYY** | |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Personnel** | **Number** | | **Grade** | **Qatari/non-Qatari** | | | **PHCC/non-PHCC staff** | | **HR/HMC law** | | | | **No. of days** | **Rate/day** | **Total** |
| **Data collector** |  | |  |  | | |  | |  | | | |  |  |  |
| **Programmer** |  | |  |  | | |  | |  | | | |  |  |  |
| **Data entry personnel** |  | |  |  | | |  | |  | | | |  |  |  |
| **Data reviewer** |  | |  |  | | |  | |  | | | |  |  |  |
| **Data analyst** |  | |  |  | | |  | |  | | | |  |  |  |
| **Supervisor** |  | |  |  | | |  | |  | | | |  |  |  |
| **Coordinator** |  | |  |  | | |  | |  | | | |  |  |  |
| **Other** |  | |  |  | | |  | |  | | | |  |  |  |
| **Other** |  | |  |  | | |  | |  | | | |  |  |  |
| **Other** |  | |  |  | | |  | |  | | | |  |  |  |
| **Subtotal** | | | | | | | | | | | | | | |  |
| **Other expenses** | | **Details** | | | | | | | | | | | | | **Total** |
| **Mobile allowance** | | Fixed rate: 10 QAR/day | | | | | | **Days:** | | | | | | |  |
| **Transport allowance** | | Fixed rate: 40 QAR/day | | | | | | **Days:** | | | | | | |  |
| **Stationary** | | Maximum amount of 5000 QAR | | | | | | **Amount:** | | | | | | |  |
| **Translation (E→A)** | | English to Arabic | | | Fixed rate: 70-120 QAR/page | | | | | | **Pages:** | | | |  |
| **Translation (A→E)** | | Arabic to English | | | Fixed rate: 50-100 QAR/page | | | | | | **Pages:** | | | |  |
| **Publication** | | Max. of 8 Publications and 6500 QAR/a publication | | | | | | | | | | **No. needed:** | | |  |
| **Equipment** | | **Define:** | | | | **No. needed:** | | | | **Cost/unit:** | | | | |  |
| **Consumables** | | **Define:** | | | | **No. needed:** | | | | **Cost/unit:** | | | | |  |
| **Other** | |  | | | | | | | | | | | | |  |
| **Other** | |  | | | | | | | | | | | | |  |
| **Other** | |  | | | | | | | | | | | | |  |
| **Subtotal** | | | | | | | | | | | | | | |  |
| **Grand total (Overall Study Budget)** | | | | | | | | | | | | | | | **QAR** |

**\*In case of payments required for the LPI, they need be approved by his/her line manager.**

**\*\*Compensation for equipment, consumables, publication, translation, stationery and transport allowance in a research project will be according to their actual cost (supported by documents such invoices).**

**Requested by (Principal investigator):**

**Date:** dd/mm/YYYY